

**Specific Cooperative Agreement
Checklist**

NEW

416/417

- ☐ No award date
- ☐ Start & term dates
- ☐ Remarks
- ☐ Investigator on D
- ☐ SY & I time 0.0
- ☐ Both names added
- ☐ Objectives
- ☐ Approach
 - Biosafety
- ☐ Keywords
- ☐ Research Codes
 - BRCOM

550A

- ☐ Type of Agreement
- ☐ Accounting Code (all)
- ☐ Extramural Performing Org
- ☐ Inhouse Project #
- ☐ Extramural Scientist Name & Title
- ☐ Budget

REVISION

416/417

- ☐ Start & term dates
- ☐ Remarks
- ☐ Investigator on D
- ☐ Approach
 - Biosafety
- ☐ Research Codes
 - BRCOM

550A

- ☐ Type of Request
- ☐ Inhouse Project #
- ☐ Budget
 - Accounting Code

Funding Projects

An SCA can be funded by D, R, or T projects. Check to be sure that the ADODR listed on the SCA is also listed on the in-house.

Accounting Code

IF D project is providing funds, use the current Management Unit accounting code. Example: If \$50,000 in FY 2002 funds is added, the accounting code would be 20136XXXXX for a D project.

If a T or R (> \$25,000) is providing funds, use the T or R current accounting code **as long as** the funds have been received and the Area Budget & Fiscal Office has posted the funds in ARIS.